

MINUTES
SUCAP BOARD OF DIRECTORS
September 07, 2017

PRESENT: Karla Baird, Jeremy Cuthair, Rocco Fuschetto, Amber Harrison, Kathy Lorenzini, Kelly McCaw, Dan Naiman, Shirley Reinhardt, Gina Schulz, Emma Shock, Kathleen Sitton, Carol Thompson
EXCUSED: Virginia Benton, Adria Frietas, Chris O'Shea Heydinger
ABSENT: Edward Box III
GUESTS:
STAFF: Char Schank, Nita Emerson, Teresa Campbell, Chloe Jackson, Tava Wilson, Eileen Wasserbach, Peter Tregillus, Matt Nesbitt

- I. **Call to order:** Chairperson Kathleen Sitton called the meeting to order at 12:02 p.m. at the Ignacio Community Library Conference Room.
- II. ****Agenda:** There were no additions to the agenda. Kelly McCaw moved to approve the agenda; her motion was seconded by (K.B.), all were in favor, motion carried.
- III. **Oath of Office:** Elected on June 6 to a 2-year term on the SUCAP Board, Amber Harrison completed her oath of office. She was welcomed by the board members.
- IV. **Board minutes & Committee reports**
 - A. ****Board of Directors August 03, 2017:** A change was requested to remove "both" from III. Gina Schulz moved to approve the minutes with changes; her motion was seconded by (C.T.); all were in favor; motion carried.
 - B. **Property Committee, August 22, 2017:** Dan provided updated information on the updated cost for the 14 taps on the SUCAP Goddard property.
 - C. **Finance Committee August 24, 2017:** Report accepted as information.
 - D. **Image & Marketing Committee August 24, 2017:** Report accepted as information.
 - E. **Wage Scale Committee (via email correspondence) **Ratification** – There are changes to the report per Eileen & Teresa. The changes are to remove "Due to time restraint for some of the committee members." Deletion of "Meeting adjourned on" and shall read "Electronic correspondence ended..." Gina Schulz moved to approve the ratification of the staff reassignment for Head Start; her motion was seconded by (K.M.), all were in favor, motion carried.
- V. **Old Business:**
 - A. **Self-Assessment:** Youth Services Assessment was provided to the board. Tava Wilson, Interim Division Director highlighted the Strengths and weaknesses of the report. RRT will be starting their assessment with a report due at the October's board meeting. Nita or Matt is to be contacted if any other board members would like to participate.
 - B. **Vehicle Donation Program:** SUCAP is implementing a plan for participation with Vehicles for Charity. More information to follow at the next board meeting.

C. ****2016 Annual Report** – The 2016 Annual Report will be sent to the board upon completion for their review and approval at the October's meeting.

VI. **New Business:**

A. **La Plata Youth Service Presentation** – The La Plata Youth Service provided a presentation and information on the services offered by their program. The Rethinking Substances is designed for juveniles 13-17 with a first time Diversion ticket or municipal court summons for underage possession of marijuana or alcohol.

B. ****HS ERSEA** – Per the new Head Start Program Performance Standards, the ERSEA Policy must be reviewed and approved annually. A revised copy of the plan was provided to the board. There is also an adjustment to the criteria points to ensure over-income points are given at different levels of income to ensure the lowest income is given priority. This ERSEA plan will go to the HS/EHS policy committee on September 18, 2017 and will go to the Tribal Council for approval as well. Gina Schulz moved to approve to ERSEA & new point system pending upon the approval of the HS/EHS Policy Committee; her motion was seconded (E.S.); all in favor. Motion carried.

C. ****HS/EHS Year Five Refunding Application**- The year five refunding application for HS/EHS has been provided to the board for approval. Emma Shock moved to approve the HS/EHS Year Five Refunding Application; her motion was seconded by (G.S.); all in favor, motion carried.

D. **SUCAP Strategic Planning 2018-2023** – It's been five years since SUCAP adopted a Strategic Plan and it's that time of the year to map out SUCAP's organizational path for the next five years. Board members have been asked to participate in the planning sessions over the next three or four months. This is to start in October.

E. ****Erik Foss Division Director, Peaceful Spirit** – Erick Foss the newly selected Peaceful Spirit Division Director will begin work on October 2. Mr. Foss's resume was reviewed by the board. Approval of the appointment of Mr. Foss as Division Director, Peaceful Spirit has been requested. Rocco Fuschetto moved to approve the appointment of Mr. Foss as Division Director; his motion was seconded by (D.N.); all in favor, motion carried.

VII. **Staff Financials:**

A. **Cash Flow/Financial Projections Report.** The end of July we have total assets of \$1,693,579.14; Bank Deposits of \$525,725.36; Accounts Payable (174,850.64); All Payroll (384,271.83).

B. **Indirect Cost Report.** Indirect Revenue to date will be provided by CJ via electronically to the board due to it not being in the packet for review.

C. **Grant Termination:** The grant year has us at 58.33% of budgets. Central Admin spending is at 63.36%. Head Start is at 58.45%. Youth Services is at 58.27%. Senior Center is at 66.43%. TTA is at 58.66%. Transit is at 55.53%. Peaceful Spirit is at 58.02% of budget. Misc. Gaming spent is \$884. Grand total expenses to date are \$4,481,126 with a 58.76% of total budget.

D. **Financial Ratios:** Accepted as information.

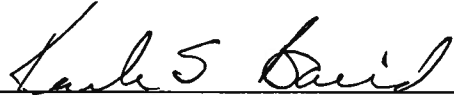
E. **Head Start Monthly Expenditure Report/Credit Card transactions:** Board reviewed report and accepted as information.

F. **Grant Tracking 2017** – PS IHS Meth & Suicide Prevention Initiative has been awarded. TTA's US DOL has been awarded. SC T3 has been awarded with LPC

pending. YS IHS Meth and Suicide Prevention Initiative has been awarded and the LPEA was been awarded. RRT LPC is pending.

VIII. ***Program Director Reports/Announcements/Miscellaneous Information-*** Accepted as information. Peter went over the Visibility for suicide awareness the Irish Embassy unique campaign.

Karla Baird moved to adjourn; her motion was seconded (G.S.); all in favor. Meeting adjourned at 1:25 pm.

A handwritten signature in cursive script, appearing to read "Karla Baird", written over a horizontal line.

Karla Baird, Secretary/Treasurer
SUCAP Board of Directors

